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SK
BUREAU SERVICE

B - 0869/MUM/PART/1000+/5/8759/2011



**COMPLETE
MANPOWER
SOLUTIONS**



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MANPOWER
SOLUTIONS**



■ About Us

An ISO **9001:2015** Company We, S. K. Bureau Service started our operations way back in the year of 2001 under the leadership of a true visionary named **Mr Shehzad Khan** . Since the first day only, our endeavor had been to cater our clients with the best services.

Since 2001, S. K. Bureau Service has brought employers and job seekers together with results that speak for themselves! Our experience, powerful insights, proven delivery and attention to detail enable us to identify top manpower company across a broad range of professional levels, industries and companies throughout Gulf Country. Till date whatever we have achieved is due to the untiring efforts of our world class workforce. Presently we are one of the market leaders in the domain of manpower consultancy and placement services.

S. K. Bureau Service takes pride of its extensive and diverse experience in supplying the manpower requirements for the **Construction, Engineering, Oil & Gas, Manufacturing, Agriculture, Information Technology, Mining, Retail, Hospitality, and Healthcare Industries.**

Chairman Message

Incorporated in 2001 By Mr Shehzad Khan, S.K. Bureau Service, are a professionally managed placement consultancy firm with network across India. We are recognized & reputed as one of the leading manpower sources providing recruitment consultancy services for Gulf Countries job opportunities. We are duly approved by the Government of India under License No. Reg No.: B - 0869/MUM/PART/1000+/5/8759/2011

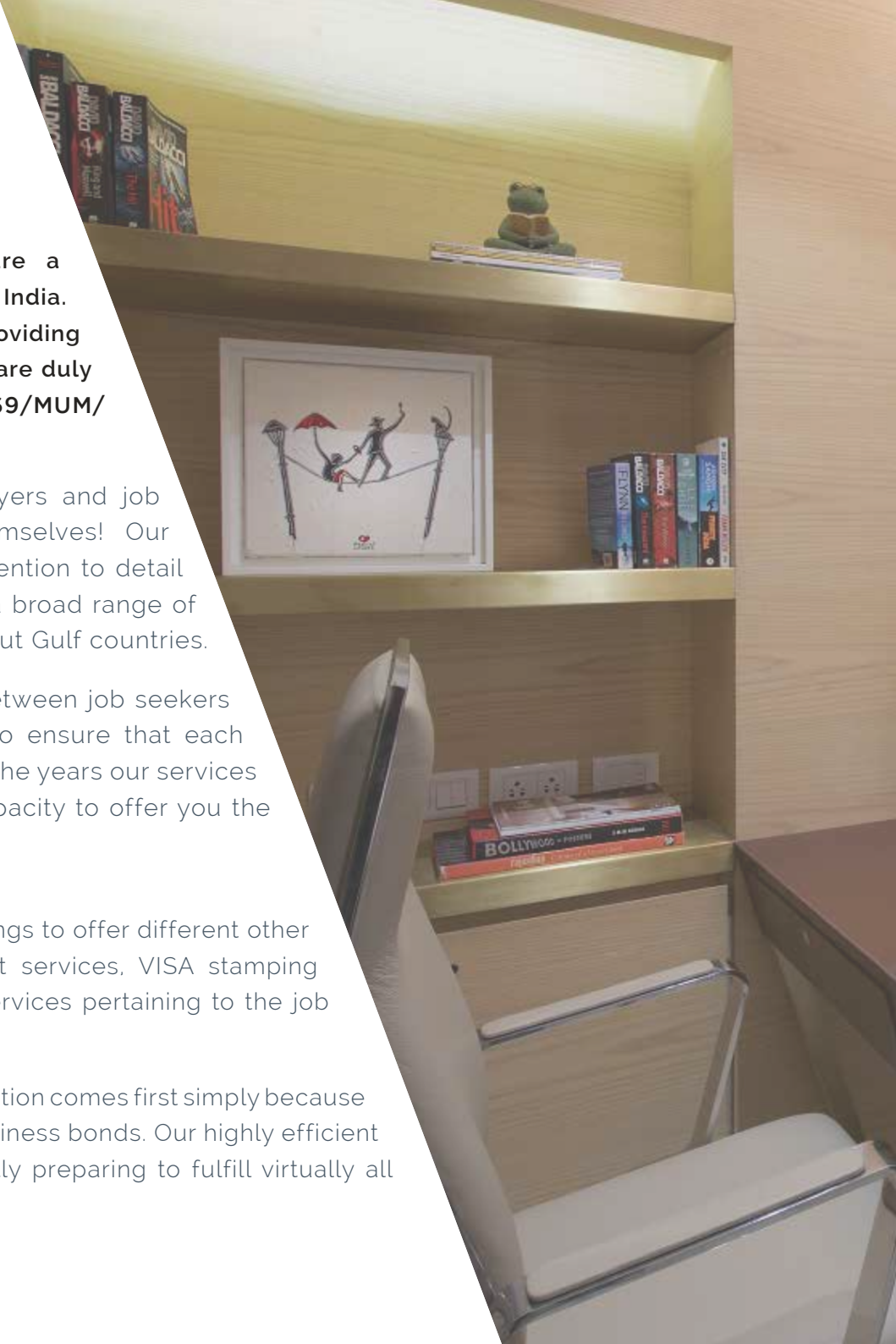
Since 2001, S.K. Bureau Service has brought employers and job seekers together with results that speak for themselves! Our experience, powerful insights, proven delivery and attention to detail enable us to identify top manpower company across a broad range of professional levels, industries and companies throughout Gulf countries.

We have been making mutually beneficial matches between job seekers and our corporate clients, and go to great lengths to ensure that each satisfies the needs and expectations of the other. Over the years our services have become even polished as today we have the capacity to offer you the best quality HR solutions packages.

Besides, we have also developed our wings to offer different other types of services like HR Management services, VISA stamping services, Immigration and other legal services pertaining to the job placements.

At S.K. Bureau Service, the client's satisfaction comes first simply because we firmly believe in strong long term business bonds. Our highly efficient and dedicated team of staff is constantly preparing to fulfill virtually all your manpower requirements.

Mr Shehzad Khan





Mission

Our mission is to bridge the gap between the unemployed candidates or job seekers and the companies. We are committed to our vision and have the intention to present the society a beautiful tomorrow.

Vision

We have the vision to offer the most comprehensive HR solutions. We want to achieve successes in this field. We desire to present the rewarding career and at the same time to offer the companies excellent resources.



Commitment

We are committed to offer the best manpower consulting choices through our valued relationships. For us the delivery on time is non-negotiable but without compromising the quality of the services.





■ Industries We Serve

Sometimes, there may be requirements that will have to be filled in a short period of time. It's often difficult to shortlist talented candidates in such situations. We, S.K. Bureau Service have achieved a special niche in the Manpower consulting field. We offer the most scalable manpower recruitment and placement services within Gulf Countries. As a Recruitment Process Outsourcing (RPO) company, we seek long-term relationships with our clients. Our expertise is in the art of providing tailored recruitment services that fits every budget! We believe in win-win situations and provide the most comprehensive staffing solutions. We cater huge numbers of companies from different industries.

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- A photograph of an offshore oil rig at sea, with a sunset or sunrise sky in the background. The rig is a complex structure of steel and concrete, with several red lifeboats visible. The water is dark blue, and the sky is a mix of orange and blue.
1. Construction Industry
 2. Facilities Management
 3. Information Technology
 4. Banking & Financial Sector
 5. Manufacturing Industry
 6. Healthcare
 7. Hospitality Industry
 8. Refineries
 9. Oil & Gas
 10. Industries Title

■ Demand Letter



■ Demand Letter



Our Clients



Our Clients



شركة الياشرة
Al-Yashrah Co.



TWNK Co. LTD.
For Maintenance & Operation



Blue & Green
For Healthier Environment



Borsa Al-Bosna For Contracting



JASH HOLDING



SHAFLAN FOR TRADING



Saeed A. Al Ghumdi Recruitment Office



الشركة السعودية للاستخدام
Saudi Manpower Solutions Co.



M.S. AL-BABTAIN



Al-Sarhan
Group
مجموعة
السرحان



CAPITAL NURSERY



الطريفي
ALTRAIFI



ALJOUDAH
CONSTRUCTION



اجيركم



شركة الكايد اخوان
ALKAYID BROTHER COMPANY



المصنع السعودي للمنتجات المطاطية
Saudi Rubber Products Factory



شركة الخدمات المساندة المحدودة (هامارد)
SUPPORT SERVICES COMPANY LTD.



Duraclean



مركز علاج الرياض الطبي
HAJ ALJUDADI MEDICAL CENTER



ESK E.LUFTK
ESKAN X ALMASIAN



STLS



D. A. C.



الدرع للخدمات الأمنية المتطورة
Al-dir'i for Advanced Security Services



الارفاجي
ALARFAJI
للمقاولات العامة



Metallia
Sidani Glass



مجموعة النصبان
ANNASBAN GROUP

Recruitment Process



01 Client Approach



02 Setting Up Work Plan



03 Releasing Ads in Newspaper



04 Sourcing from Existing Data Bank



08 Medical Test



07 Practical Trade Testing



06 Interview Procedure



05 Screening of Shortlisted Applicants



09 Visa Stamping



10 Emigration Clearance



11 Deployment of Candidate



12 Candidate Assessment Report

Testimonial



Office Infrastructure



ISO Certification

India Office

D/513, Kanakia Zillion, BKC Annexe, LBS Marg,
Near Bus Depot, Kurla (west), Mumbai - 400 070. (INDIA)
Tel.: +91 22 7111 1000 | Fax.: +91 22 7111 1020
E-mail: info@skbureau.com

KSA Office

Office No. 18, First Floor, Exit-5, Imam Saud Bin Faisal
Street, Opp Kingdom Hospital, Riyadh, KSA
E-mail: info@skbureau.com



Office

D/513, Kanakia Zillion, BKC Annexe, LBS Marg,
Near Bus Depot, Kurla (west), Mumbai - 400 070. (INDIA)
Tel.: +91 22 7111 1000 | Fax.: +91 22 7111 1020
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